

APPENDIX 5.1 – GOVERNANCE

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1. REPRESENTATIVES

This section describes the governance to be used during the execution of the Marine Route Survey from the Effective Date and until Completion.

1.1 Tusass Roles

Tusass appoints:

- 1) a project manager to govern the project on behalf of Tusass and the project manager will also be the contact in all questions related to the Contract ("**Purchaser Project Manager**"),
- 2) 2 representatives to be present onboard the Vessel during the execution of the Marine Route Survey ("**Purchaser Representatives**"). The Purchaser Representatives will embark in the port, where the Vessel is mobilized, and they will disembark either in the port where the Vessel demobilize or a port convenient for Contractor and Tusass.

The Purchaser Project Manager reports to an internal project steering committee that will support the Project Manager in all matters.

The Purchaser Representatives reports to the Purchaser Project Manager, and shall be authorized to take daily decisions onboard the Vessel to ensure a smooth and effective Survey. In matters requiring approval of additional costs above internally agreed limits, the Purchaser Representatives will require the approval of the Purchaser Project Manager.

1.2 Contractor Roles

Contractor shall as a minimum appoint:

- (a) a project manager ("**Contractor Project Manager**") and
- (b) an operations manager/representative onboard the Vessel ("**Contractor Representative**"), who shall be authorized by Contractor to make decisions on behalf of Contractor during the performance of the Work.

2. ACCESS TO INFORMATION

Contractor shall to the Purchaser Representative provide full access to the details of the Work and Survey Results achieved during their preparation and progress.

3. GOVERNANCE MEETINGS

3.1 Daily meetings onboard the Vessel

The requirements to the daily governance onboard the Vessel to control the quality of Survey Charts and Survey Data and the Contractor's interpretation thereof, are specified in Appendix 2.2 (Route Survey Requirements).

All agreements, conclusions and actions from such meetings must be noted in the Daily Report.

3.2 Mobilisation Meeting

A meeting between Tusass and Contractor shall be held either before or during the Mobilisation of the Vessel ("**Mobilisation Meeting**").

The Mobilisation Meeting shall be held at Contractor's premises and preferably at the Vessel or a location close to the Vessel.

The Mobilisation Meeting will as a minimum be attended by the Purchaser Project Manager and the Purchaser Representatives.

The objective of the Mobilisation Meeting is to ensure that both Parties are completely informed about the details of the execution of the marine route survey and all matters related thereto.

If an Ice-pilot is required, the Mobilisation Meeting will be attended by this Ice-pilot as well with the objective to inform about weather conditions, ice and matters related thereto.

All conclusions and actions from the Mobilisation Meeting must be noted in a minutes of meeting accepted by both Parties.

3.3 Project Meetings

It is expected that the project managers of both parties setup mutual project meetings during the execution of the marine route survey to go through progress, deviations, costs including costs of any agreed additional work etc. ("**Project Meetings**").

The project managers will mutually agree on the number of Project Meetings, participants as well as how the Project Meetings are held (on-line, physical meetings, a mix etc.).

All conclusions and actions from the Project Meetings must be noted in a minutes of meeting accepted by both parties.

3.4 De-mobilisation Meeting

On De-mobilisation of the Vessel a De-mobilisation Meeting is foreseen to take place to evaluate the execution of the marine route survey in order to identify areas or matters that has required additional attention during the Survey.

The project managers of both Parties shall decide on how the De-mobilisation Meeting shall take place.

All conclusions and actions from the meeting must be noted in a minutes of meeting accepted by both Parties.

3.5 Survey Report Meetings

3.5.1 Draft Survey Report Meeting

When Tusass have read and commented on the draft Survey Report a meeting between the parties shall be held with the objective to go through the draft Survey Report and comments hereto to ensure all aspects are understood by both Parties to ensure the highest possible quality of the final Survey Report.

Project managers shall decide on how the meeting will be held and the participants to participate. As a minimum the project managers of both Parties, the Purchaser Representatives and the Contractor Representative shall participate.

All conclusions and actions from the meeting must be noted in a minutes of meeting accepted by both Parties.

3.5.2 Final Survey Report Meeting

When Tusass has accepted the final Survey Report, a meeting between the Parties shall be held with the objective to go through the Survey Report and comments hereto to ensure all aspects are understood by both Parties to ensure the highest possible quality of the Survey Report.

Further, this meeting shall be used to ensure that all actions agreed during the project execution has been carried out and that final payment can be executed.

The project managers shall decide on how the meeting will be held and the participants to participate. As a minimum the project managers of both Parties, the Purchaser Representatives and the Contractor Representative shall participate.

All conclusions and actions from the meeting must be noted in a minutes of meeting accepted by both Parties.